



Celebrating
25 Years
1995-2020

THE ENVIRONMENTAL MANAGEMENT AUTHORITY'S

BIENNIAL GREEN LEAF AWARDS 2020

GUIDELINES FOR SUBMISSIONS



The Green Leaf Awards seek to honour those who have made significant and positive contributions to the environment for the past two years or more, or succeeded in highlighting substantial environmental issues to the wider public, community or those who have taken national or international actions towards notable environmental concerns.

NOMINATION CATEGORIES

Nominations for the Green Leaf Awards 2020 will be accepted in the following categories:

■ Individual

Project/s undertaken by ONE person only.

■ Youth/Youth Group

E.g. youth groups, youth religious groups, Girl Guides, Boy Scouts, Brownies, Cadet Corps, environmental clubs, etc.

■ Community-Based Organisation

E.g. Non-profit organisations which are representative of a community or significant segments of a community and which provide educational or related services to individuals in the community.

■ Non-Governmental Organisation

E.g. Organisations which are not part of a government and are generally social and cultural groups whose primary goal is not commercial.

■ Public Sector

E.g. Organisations controlled by national, local or municipal governments.

■ Private Sector

E.g. Organisations/entities that operate for profit and are not controlled by the State – i.e. private firms and companies, corporations, private banks, etc.

■ **Audio/Visual Production**

E.g. audio material (song, album), documentary, film, animation, app, educational tools (game, document, interactive activity) etc.

■ **Media**

E.g. articles, news story/ documentary, social and digital etc.

■ **Agriculture**

Traditional cultivation, animal husbandry, as well as aquaculture, hydroponics, permaculture, technological innovations in the field, etc.

■ **Special Category**

Individuals who have made significant and positive contributions to the environment for 25 years or more.

NOMINATION

■ Any local individual, group, organisation or company can nominate themselves.

■ Any national of Trinidad and Tobago or non-national can nominate a local individual, group, organisation or company.

Note: Projects in which members of staff and Directors of the EMA are directly involved are exempt from nomination for a Green Leaf Award

CRITERIA

Projects undertaken should demonstrate the following:

■ Ongoing for the past two years or more;

■ Consistent with sound natural resource management practices and sustainable development;

■ Compliant with relevant environmental laws, regulations and standards;

■ Genuine concern for and commitment to the environment;

■ Evidence of benefits to the community/society;

■ Innovation;

■ If undertaken solely as a result of a nominee's paid employment, it must be clear that a contribution has been made above and beyond the call of duty;

■ Involve a significant degree of voluntary service;

■ Commitment to continuous improvement;

■ Success in bringing to public notice, problems/issues/solutions associated with the environment;

■ Success in mobilising community, national or international action towards adaptation to and/or mitigation of these problems/issues;

■ Evidence of integration of sound environmental practices into business plan, organisational culture, corporate culture etc.

SUBMISSIONS

Nominees are to provide the following by **30th September, 2020**:

- Completed nomination form.
- Project description (typewritten and not exceeding 2,500 words) supported by documented evidence of the project (e.g. photographs, videos etc.)

Note: With the exception of individuals, only nominees providing evidence of registration (i.e. registered companies, civil society groups etc.) will be considered for an award.

Please send submissions to:

Office of the Managing Director
Environmental Management Authority
8 Elizabeth Street, St. Clair, Port of Spain

OR

Email to greenleafawards2020@ema.co.tt by completing and attaching the electronic version of the nomination form. Additional attachments exceeding 20mb should be sent via Dropbox or Google Drive.

JUDGING

- A panel with experience in and knowledge of various environmental disciplines shall undertake the judging process. The panel may opt to request the assistance of additional experts or other sources if deemed necessary.
- Unsuitable nominees will not be acknowledged.
- **The panel's decision is final.**

FINALISTS

Finalists will be notified by the EMA and provided with details concerning the presentation of the awards.

For further information, contact:

Environmental Management Authority (EMA)
8 Elizabeth Street
St Clair
Port of Spain
Trinidad and Tobago

Tel: 226-4EMA (4362) extensions 2239, 2248 and 2303

E-mail: agomez@ema.co.tt

or visit our website at ema.co.tt for nomination forms and further information.